

**CITY OF BELMONT  
CITY COUNCIL AND BELMONT FIRE  
PROTECTION DISTRICT BOARD OF  
DIRECTORS**



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**CITY COUNCIL REGULAR MEETING AGENDA**

**Tuesday, June 13, 2023**

**7:00 PM**

City Council Chambers

City Hall, One Twin Pines Lane, Belmont, California

The meeting will be broadcast live to Belmont residents on Comcast Cable Channel 27, streamed live via the City's website at [www.Belmont.gov](http://www.Belmont.gov). The public may also attend the meeting in the Chambers and address the Council from the Chambers.

**PUBLIC COMMENT:**

To maximize time for live public comment, we encourage members of the public to provide comments by joining the Committee meeting via Zoom : For web, visit <https://belmont-gov.zoom.us/> select "Join" and enter **Meeting ID: 95745673035**. Use the Raise Hand feature to request to speak. You may rename your profile if you wish to remain anonymous.

For dial- in comments, call \*67 1-(669) 900-6833 (your phone number will appear on the live broadcast if \*67 is not dialed prior to the phone number), enter **Meeting ID: 95745673035**, and press \*9 to request to speak. All public comments are subject to a 3-minute time limit unless otherwise determined by the Committee Chair.

If you wish to submit written public comment, you may send an email to [cclerk@belmont.gov](mailto:cclerk@belmont.gov) before the council considers the item. Please indicate the agenda item topic or agenda item number you wish to comment on in your email's subject line. Any public comment regarding agenda items that are received from the publication of the agenda through the meeting date will be made part of the meeting record but will not be read during the Council meeting.

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. REPORT FROM CLOSED SESSION**
- 4. SPECIAL PRESENTATIONS**
  - A. Recognition of the RethinkWaste "Trash to Art" Contest Winners**
  - B. Proclamation Observing Juneteenth Independence Day**
  - C. Proclamation Celebrating SAMCEDA - 70 Years**

## **D. Proclamation Recognizing Mosquito Vector Month and Annual Presentation**

### **5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

*This portion of the meeting is reserved for persons wishing to address the Body on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to 15 minutes, with a maximum of 3 minutes per speaker. Speakers who requested but did not receive an opportunity to speak during this comment period will be given an opportunity to address the Body later in the meeting. State law prohibits the Body from acting on non-agenda items.*

### **6. COUNCILMEMBER ANNOUNCEMENTS**

### **7. CONSENT BUSINESS**

*Consent business items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a member or staff request specific items to be removed for separate action. The City Attorney will read the title of ordinances to be adopted.*

#### **A. Approval of Minutes**

*Recommendation:* Consider Modifications and Approve Minutes

*Attachment(s):*

[May 9, 2023 Special & Regular Meeting](#)

#### **B. Creation of New Classifications, Information Technology Manager and IT Business System Analyst; and Revision of the Master Pay Schedule**

*Recommendation:* Adopt a resolution approving the creation of new job classification, Information Technology (IT) Manager and IT Business System Analyst; and revising the City's Master Employee Pay Schedule, to include Information Technology Manager and IT Business System Analyst, in accordance with California Public Employees Retirement System (CalPERS) regulations

*Attachment(s):*

[Staff Report](#)

[Resolution](#)

[Job Descriptions IT Manager](#)

[Job Descriptions IT Manager](#)

#### **C. Service Agreement Amendment with Eaton & Associates**

*Recommendation:* Adopt a resolution authorizing the City Manager to negotiate and execute an amendment to the Service Agreement with Eaton & Associates for managed information technology services in an amount not-to-exceed amount of \$275,000

*Attachment(s):*

[Staff Report](#)

[Resolution](#)

[Services Amendment](#)

[Eaton IT Services Exhibit](#)

### **8. PUBLIC HEARINGS**

#### **A. Public Hearing – Annual Report for Collection of Sewer Service Fees**

*Recommendation:* 1.Hold a public hearing to consider protests to collecting the fees on the tax roll; and 2.Unless there is a majority protest, overrule objections and adopt a resolution approving the annual report for collection on the tax roll of sewer services fees charged to

parcels to fund the operation and maintenance of the City's sewer collection system

*Attachment(s):*

[Staff Report](#)

[Resolution](#)

[FY 2023-24 Sewer Service Charges.pdf](#)

**B. Public Hearing – Annual Report for Collection of Sewer Treatment Facility Charges**

*Recommendation:* 1. Hold a public hearing to consider protests to collecting the fees on the tax roll; and 2. Unless there is a majority protest, overrule objections and adopt a resolution approving the annual report for collection on the tax roll of the sewer treatment facility fees charged to parcel owners to fund the City of Belmont's share of the Silicon Valley Clean Water (SVCW) sewer treatment plant and conveyance system

*Attachment(s):*

[Staff Report](#)

[Resolution](#)

[FY 2023-24 - Sewer Treatment Facility Charges.pdf](#)

**C. Public Hearing – Annual Report for Collection of Storm Drainage Fees**

*Recommendation:* 1. Hold a public hearing to consider protests to collecting the fees on the tax roll; and 2. Unless there is a majority protest, overrule objections and adopt a resolution approving the annual report for collection on the tax roll of storm drainage fees charged to parcel owners to fund the City of Belmont's National Pollutant Discharge Elimination System (NPDES) Storm Water Compliance Program for FY 2023-2024

*Attachment(s):*

[Staff Report](#)

[Resolution](#)

[FY 2023-24 NPDES Charges.pdf](#)

**D. Public Hearing – Adopt Budget and Related Items for Fiscal Year 2023-24**

*Recommendation:* Adopt resolutions approving the Fiscal Year 2023-24 Budget, approving the Appropriations Limit, authorizing the Special Library Tax, and approving revisions to certain fees in the Master Revenue Schedule

*Attachment(s):*

[Staff Report](#)

[Presentation](#)

[Resolutions](#)

[Master Revenue Schedule](#)

**E. Consider amendments to Belmont Zoning Ordinance (BZO) Section 2 (Definitions), Section 5B (Harbor Industrial Area), Section 8 (Off-Street Parking and Loading), and Section 8A (Off-Street Parking and Loading in the Corridor Mixed Use and Regional Commercial Districts) to include a “Research and Development Facilities” definition, parking ratio, and loading space requirements.**

*Recommendation:* 1) Conduct a Public Hearing; 2) Consider Planning Commission recommendations; and 3) Adopt an Ordinance (Second Reading) amending Belmont Zoning Ordinance (BZO) Section 2 (Definitions), Section 5B (Harbor Industrial Area), Section 8 (Off-Street Parking and Loading), and Section 8A (Off-Street Parking and Loading in the Corridor Mixed Use and Regional Commercial Districts) to include a “Research and

Development Facilities” definition, minimum and maximum parking ratio, and loading space requirements.

*Attachment(s):*

[Staff Report](#)

[Planning Commission Resolution R&D-Parking ZTA](#)

[BZO R&D Parking Standards Amendments Ordinance - redline - 6-13-23 CC](#)

[BZO R&D Parking Standards Amendments Ordinance - clean - 6-13-23 CC](#)

## **9. GENERAL BUSINESS**

*General Business items are considered separately, typically in the order listed. The chair will call for public comment on each item when the body considers the item.*

## **10. BRIEF VERBAL REPORTS FROM MEMBERS AND STAFF**

**A. Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**

**B. Verbal report from City Manager**

## **11. MATTERS OF INTEREST/CLARIFICATION**

*Items in this category are for discussion and direction to staff only. However, Council/Board may take final action on an item if there is no need for additional staff analysis.*

## **12. ADJOURNMENT**

*If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Meeting information can also be accessed via the internet at: [www.belmont.gov](http://www.belmont.gov). All staff reports will be posted to the web in advance of the meeting, and any writings or documents provided to a majority of the City Council/District Board or Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, One Twin Pines Lane, during normal business hours and at the Council Chambers at City Hall, Second Floor, during the meeting.*